Advisory Board Meeting Minutes
February 19, 2025

Meeting was called to order at 6:45 pm by president Angela Crawford
Pledges were lead by Mike Sword
Roll call was taken.

Callee Aviles	P	Melanie Broud	P	Hannah Buchs	P	Angela Crawford	P
Alex Gibbons	E	Paige Gibbons	P	Kimberly Jayjohn	P	Shelia Nash	E
Ashey Ortiz	P	Stephanie Parola	P	Cherrie Parrish	P	Melissa Rogers	E
Stephanie Rogers	P	Amy Smith	P	Mike Sword	P	Jennifer Wyatt	P/Le

P=Present, E=Excused, Ab=Absent, L=Late, Le= Left early

- **Secretary's report:** Minutes from January meeting were sent in an email prior to the meeting
    - Motion to approve minutes was made by Mike Sword, seconded by Cherie Parish. Motion carried.
- Correspondence was read: a thank you card from the Amherst Critters and Such for their Milk Barn award was presented to the board.

Treasurer's report:

- The treasurer report was shared via email.
    - Motion to submit treasure report to audit: Melanie Broud seconded by Paige Gibbons motion carried.
- Amy shared that she did receive verification that Sue Malik did order checks on behalf of the Advisory Board in November of 2024. She said that Sue should be reimbursed for the purchase.
    - Motion was made to reimburse Sue Malik for the purchase of checks for our bank account that were ordered in November of 2024 was made by Cherie Parish, seconded by Stephanie Parola. Motion carried.

Subcommittee reports:

- Finance: Are we interested in moving the Milk Barn to the “kitchen” space (described as a sink, refrigerator and counter space) in the new expo center? Would we consider moving the existing barn to a spot closer to the expo center or possibly seeking the donation of a new building? We were told that a member of the Advisory Board had previously told a member of the Senior Fair Board that we were not interested in moving, but we do not know who that individual was. Also, SFB has said that they would like to see sammiches and such sold from the kitchen space to which there was some discussion about how that might affect our health department licensure.

    - A motion was made to have Melanie Broud compose a letter to the Senior Fair Board expressing our interest in moving the “Milk Barn” to the available kitchen space in the new building by Ashley Ortiz, Callee Aviles second. Motion carried.

- Education & Outreach: The committee met this evening prior to the larger Advisory Board meeting. At this time they are seeking help with a few tables at the open house: 2 people for Advisory Table (Stephanie Parola & Angie Crawford volunteered), Public Speaking (Cherie Parish volunteered) general state fair information (Jacki Baca). The committee is considering offering online enrollment to those in attendance that evening; however Jacki stated that families will need to have made contact with a club prior to registering.
    - Jacki will get the E&O committee in touch with Public Speaking Coordinators from the Educational Board to help staff that table at the event. Jacki will also bring the crate of project books to share so families are aware that each project has a corresponding book that needs completed as part of the project.

- Awards & Recognition: Amy is going to get something together for Banner Club to be in the March Clover Communicator so clubs are aware of what Banner Club is and how they can participate.

- Membership: The appointed chair has declined their appointment so now Stephanie Parola will chair this committee until another arrangement can be made.

Old Business

- With regards to the second Blackstone grill that was purchased originally for the 4-H Conference; There will not be a raffle at this year's event therefore; what would we like to do with the gril. Several ideas were shared: donate it to COY (Celebration of Youth) to raffle to benefit youth awards. Donate it to the Senior Fair Board to auction/raffle off at their “All Penned Up”. To raffle it off for the benefit the Advisory Board; raffle tickets to be given as part of the training events or open house?
    - During the discussion of raffling the item off to benefit Advisory Board; another potential fundraising idea was brought to the floor- see new business
        - A motion to donate the second Blackstone grill and Accessory kit to the “All Penned Up” event hosted by Senior Fair Board was made by Stephanie Rogers, seconded by Callee Aviles. Motion Carried

- Liaisons to other boards: Angela asked to confirm those who volunteered at the January meeting are still interested. Melanie confirmed she will go to the livestock sale committee meetings. Amy Smith said she will attend Endowment Board meetings. Paige Gibbons said that she will have Alex contact us to let us know his availability to attend Educational Board meetings.

New Business

- As mentioned within Old Business: Kim Jayjohn shared a potential fund raising opportunity of Bogg bags: they were sold as a fundraiser by Gallia county this past fall. After discussion from the floor there is a great amount of interest from the board.
    - Kim will get additional information and will forward it to Melanie Broud.
- Amy Smith will look into a square, Venmo or Paypal as part of being able to more readily accept payment for a fundraiser as well as to be used at the Milk Barn during fair.
    - We are permitted to have a Venmo/Paypal/Square account but only to receive money; we cannot make purchases or send money from it.
- Schelecter Brothers Country Harvest was the 2024 Lorain County Friends of 4-H award recipient and they have been selected to receive the 2024 State level Friends of 4-H award that will be presented at the Ohio 4-H conference on March 8th.
    - There was discussion as to how many representatives from Schlecter will be in attendance as well as the status of their registration for the event.
        - The state award sponsor will be sponsoring 2 seats for the Schlecters and the remainder are provided by the table sponsorship by the Advisory Board.
- We have a youth applicant interested in joining the board. (application was read to the board).

Stephanie Parola shared that she felt that youth who serve on the board were not asked or allowed to participate on committees and in general were not utilized. Hannah Buchs asked if we are in a position and mindset to be welcoming to a youth at this time? Ashley Ortiz stated that she feels that the board should act in a mentorship role for any youth who becomes a member of the board.

- A motion was made to table the approval/ acceptance of the youth applicant was made by Paige Gibbons, seconded by Hannah Buchs. Motion carried.

Extension Update:

- The training on Saturday 2/22/25 at New Russia Township Lodge; emails were sent to those who volunteered. Please arrive at noon to help with check in. Jacki will share a video during the general session and there will be “commercials” for county updates. She is waiting to hear back regarding the Cloverbud topic area.
    - This will be the same flow for the event on 4/9/25.

Shared files are now available to all board members to access and modify as needed.
Social media campaign for Ohio 4-H week was shared and the board was asked to share it among their clubs and other outlets
Jacki said that Kara Gill prepared a project aid spreadsheet that outlines what each project requires, deadlines, etc. This will be available online and each book that is purchased through the office will have a copy. Each project interview judges will also be provided a copy so they are aware of what the youth was supposed to complete as part of their project

Open forum:
Melanie: the AQCA on 2/17 at New Russia went great and was well organized.
Jacki: Paid compliments on the baked goods this evening.

Stephanie Rogers volunteered to bring refreshments to the next meeting on March 19, 2025.

Motion to adjourn made by Hannah Buchs, seconded by Callee Aviles- motion carried
Meeting adjourned at 8:23p

Next scheduled meeting is Wednesday March 19, 2025 at 6:30 pm held at the extesnsion office.