Advisory Board Meeting Minutes
January 15, 2025

Meeting was called to order at 6:33pm by president Angela Crawford
Pledges were lead by Stephanie Parola
Roll call was taken.

Guest: Lynette Thompson from Endowment Board was present to offer tickets for the Endowment Dinner on March 1st for sale. They are also available in the extension office. Appreciation for her attendance was expressed by the board.

Minutes from the November 2024 meeting were presented to the board.
Motion to approve minutes was made by Melanie Broud, seconded by Stephanie Parola- motion carried.
No correspondence to report

Treasurer's report:

- The 2025 budget was presented to the board by treasurer Amy Smith. Amy went over some of the changes/ increases from last year and explained why we are starting this year with a proposed deficit. A question was asked of what the space & equipment rental line time includes: it is the rental and usage cost of the microphone and PA system at the fairground; this is usually split amongst the advisory, education and endowment boards however it has been just paid in lump sum by one of the boards. In 2025 the education board will cover this cost. Hannah Buchs asked about the Committee Member support line item: historically this was used at regional gatherings of other county Advisory Boards.
    - Motion to approve 2025 budget: Hannah Buchs,seconded by Stephanie Parola- motion carried.
    - Motion to submit treasure report to audit: Hannah Buchs, seconded Sheila Nash- motion carried.
- A bill from extension for copies and binders for new member binders was submitted for payment.
    - Motion to approve payment made by Cherie Parish, seconded by Melanie Broud- motion carried.

Subcommittee reports:

Audit: The 2024 audit passed.

Angela shared a welcome, opening remarks and her 2025 goals for the board

Old Business

There was a brief discussion of proposed changes to the subcommittee structure; this will be discussed in detail in new business when sign ups for the new committees takes place.

New Business

- Endowment Dinner: The endowment dinner is on March 1st: does the board want to provide a basket for the silent auction instead of doing the bake/snack sale this year?
    - A motion was made for the board to create a basket for the silent auction: there was discussion as to the theme. Ashley Ortiz brought up each of the board members pitching in to buy a blackstone and grilling tools as our donated item towards the silent auction.
        - Shelia Nash (amended the original motion to include "Each board member will pay $15 towards the cost of the Blackstone and accessories. Melanie and Ashley will oversee the purchase and delivery."), seconded by Melanie Broud- motion carried

- Table sponsorship at the Ohio 4-H Conference:

The Endowment board will be sponsoring a table at the youth/ teen luncheon. Do we want to sponsor a table at the adult luncheon and at what level?
Hannah Buchs shared details of what the conference is and what the sponsorship of a table means. A $250 sponsorship provides 8 tickets and those are usually offered to the people up for a state award first. We currently have 6 potential award candidates- alumni and friends of 4-H. If those seats are not used; the seats would be offered to the board
The $250 amount is already accounted for in the 2025 budget.

- Motion made by Stephanie Parola that award winners from our county will have first right to refuse tickets and then the Advisory Board members will be offered the opportunity, and lastly anyone from our county who has registered to go. Seconded by Cherie Parish- motion carried.

- Does the Advisory Board want to sponsor a raffle basket for the conference?:

There was a question as to what the raised funds go towards; Jacki said she would look into this. This is not accounted for in the annual budget.
There was discussion as to getting another blackstone with accessories

- Motion was made by Melanie Broud to buy another blackstone and accessory kit to donate to the Ohio 4-H conference raffle/silent auction. Melanie found a deal for two Blackstone grills with accessory kits. Each board member will donate $20 each, instead of the previous amount of $15, towards the purchase. Melanie and Ashley will be in charge of ordering these items and getting them to the extension office for delivery to the conference. Motion was seconded by Stephanie Parola- motion carried.

- The signers on the checking account needs updated: A motion to remove Sue Malik and Becky Reed and to add Stephanie Parola and Kim Jayjohn was made by Melanie Broud seconded by Sheila Nash- motion carried.

All four members of the executive team will need to be present to create a new card.

- Sub-Committees:

By combining some of the existing subcommittees we are hoping to encourage teamwork, communication, and efficiency. The proposed modifications were shared with the board as whole and read through in the by-laws.

- Volunteer & Officer trainings: February 22nd there is a conflict of time and place so this event may be moved to the Spitzer Center at LCCC, where Brunch with a Farmer will be, or the JVS. The current time conflicts with Brunch with a Farmer so the time has been changed and moving it to the same location as the brunch may add additional attendees. Hannah Buchs, Stephanie Rogers, Shelia Nash, Melanie Broud, Ashley Ortiz and Mike Sword volunteered to help with the event on the 22nd.

April 9th- the extension office has asked to use a space at LCCC for this event. This is a longer event than the normal training.

- Volunteer Liaison to other boards (Endowment/ Education/Livestock):

This doesn't have to be the same person each month however we are trying to build a stronger relationship with each of those boards. Melanie Broud volunteered to attend Livestock and Amy Smith volunteered to attend the Endowment board meetings. Stephanie Parola asked if Alex Gibbons would be interested in attending the Education board as he has an interest and knowledge with engines/mechanics based upon his letter to the board.

The Education board meets on the 3rd Monday and the Endowment board meets on 3rd Thursday; both meetings start at 6:30 pm.

- 1st reading of proposed changes to Constitution & By-Laws: .

Each board member was provided with a copy of the documents with the proposed changes in red. Some of the changes that were discussed were: Removal election committee from appointing officer nominee: this will now just be a nomination from the floor.

Youth members will be required to join a subcommittee with a maximum of one youth per subcommittee. There will be chair and co-chairs for each subcommittee and first year board members cannot be chairpersons. Each subcommittee chairperson will need to give the view president SOP/ subcommittee info in November to aid in sharing information year to year. Sheila Nash asked about making an amendment to keep the incoming treasurer off the audit to protect the integrity of the audit. Hannah Buchs suggested that it should be included in the SOP for the Audit subcommittee.

Community Leaders will serve on 1 sub-committee and offer ideas on how we can better communicate with the community as a whole.

Extension Update:

- The office will be doing Real Money Real World in Avon Schools (the only school district that we don't have a strong presence in) at the end of the month; is anyone able to volunteer to go and assist with this event?
- Jacki shared some details regarding the 2025 budget for the extension office. She asked that we please look for grants that would bring additional funding without the requirement that her or the staff would have to perform an additional task as they are already spread thin. Several advisory board made suggestions as to opportunities that may bring additional funds to the budget.

- Jacki asked if the Advisory Board would house smaller grants awarded on behalf of 4-H rather than have the funds run through OSU (which takes a substantial portion). There were several questions as to what dollar amount we would allow, a time frame we would allow this to occur.
    - Motion made to table the discussion of having grants housed under Advisory Board by Hannah Buchs, seconded by Ashley Ortiz. Motion carried.

Hannah Buchs and Cherie Parish volunteered to bring refreshments to the next meeting on February 19, 2025.

Motion to adjourn made by Hannah Buchs, seconded by Stephanie Rogers- motion carried
Meeting adjourned at 8:30p